20-0186

INTRADEPARTMENTAL CORRESPONDENCE

RECEIVED
NOV 25 2020
POLICE COMMISSION

November 10, 2020
14.1

REVIEWED 11/25/
RICHARD M. TEFANK DATE
EXECUTIVE DIRECTOR

TO: Chief of Police

FROM: Commanding Officer, Risk Management Legal Affairs Group

SUBJECT: TRANSMITTAL OF THE GRANT APPLICATION AND AWARD FOR 2020 DNA CAPACITY ENHANCEMENT AND BACKLOG REDUCTION PROGRAM

Attached for your approval and signature is an Intradepartmental Correspondence to the Board of Police Commissioners requesting retroactive approval to transmit the attached grant application and award for the 2020 DNA Capacity Enhancement and Backlog Reduction (CEBR) Program from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance (BJA), pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer, Office of the Chief Legislative Analyst and to the City Clerk for Committee and City Council consideration. The Los Angeles Police Department (LAPD) is requesting authorization to accept the $1,270,014 grant award for the grant period of October 1, 2020, through September 30, 2022.

The 2020 DNA CEBR Program provides funding to state and local units of government with existing crime laboratories that conduct DNA analysis to process, record, screen, and analyze forensic DNA and/or DNA database samples, and to increase the capacity of public forensic DNA and DNA database laboratories to process more DNA samples, thereby helping to reduce the number of forensic DNA and DNA database samples awaiting analysis.

Funding from this grant will allow the LAPD's Forensic Science Division, Serology/DNA Unit (SDU) to analyze at least 539 additional DNA cases. The grant award will also increase laboratory capacity to meet existing and future demand for DNA screening and testing. The approved program budget is as follows:

Category	Amount
Personnel (Overtime)	$ 553,317
Travel	$ 73,256
Equipment	$ 160,000
Supplies	$ 6,641
Other	$ 476,800
Total	$ 1,270,014

The budget provides funding for civilian Criminalists and support staff to process DNA cases on an overtime basis, travel expenses and registration costs for training and continuing education of DNA Analysts. The budget will also allow SDU to purchase: a polarized light microscope used for evaluating hairs for potential DNA recovery and later profiling; a wet-vacuum DNA

collection tool to enhance DNA recovery from challenging surfaces; and, DNA reagents for DNA analysis of forensic samples in casework.

If you have any questions, please contact Senior Management Analyst II Stella Larracas, Grants Section, Fiscal Operations Division at (213) 486-0380.

BOARD OF POLICE COMMISSIONERS
Approved December 8, 20
Secretary

DANIEL RANDOLPH, Commander
Commanding Officer
Risk Management Legal Affairs Group

Attachments

INTRADEPARTMENTAL CORRESPONDENCE

November 20, 2020
14.1

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: TRANSMITTAL OF THE GRANT APPLICATION AND AWARD FOR 2020 DNA CAPACITY ENHANCEMENT AND BACKLOG REDUCTION PROGRAM

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.

2. That the Board TRANSMIT the attached grant application and award, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst and to the City Clerk for Committee and City Council consideration.

3. That the Board REQUEST the Mayor and City Council to:

   A. AUTHORIZE the Chief of Police or his designee to retroactively APPLY for and ACCEPT the grant award from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance (BJA) for the 2020 DNA Capacity Enhancement and Backlog Reduction (CEBR) Program in the amount of $1,270,014 for the period of October 1, 2020 through September 30, 2022;

   B. AUTHORIZE the Chief of Police or his designee to negotiate and execute the grant award agreement, subject to City Attorney approval as to form and legality;

   C. AUTHORIZE the Los Angeles Police Department (LAPD) to spend up to $1,270,014 in accordance with the grant award agreement;

   D. AUTHORIZE the LAPD to submit grant reimbursement requests to the grantor and deposit grant receipts in Fund No. 339, Department No. 70;

   E. AUTHORIZE the Controller to establish a grant receivable and appropriate $1,270,014 to appropriation account number to be determined within Fund No. 339 Department 70, for the receipt and disbursement of the BJA FY 2020 DNA CEBR Program Grant;

F. INSTRUCT the City Clerk to place on Council Calendar on July 1, 2021, the following action relative to the BJA FY 2020 DNA CEBR Program:

> "That the City Council, subject to the approval of the Mayor, AUTHORIZE the Controller to transfer $400,000 from Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, Account No. 001090 – Civilian Overtime."

G. INSTRUCT the City Clerk to place on Council Calendar on July 1, 2022, the following action relative to the BJA FY 2020 DNA CEBR Program:

> "That the City Council, subject to the approval of the Mayor, AUTHORIZE the Controller to transfer $153,317 from Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, Account No. 001090 – Civilian Overtime."

H. AUTHORIZE the LAPD to prepare Controller Instructions for any technical adjustments, subject to the approval of the CAO, and AUTHORIZE and INSTRUCT the Controller to implement the instructions.

DISCUSSION

The 2020 DNA CEBR Program provides funding to state and local units of government with existing crime laboratories that conduct DNA analysis to process, record, screen, and analyze forensic DNA and/or DNA database samples, and to increase the capacity of public forensic DNA and DNA database laboratories to process more DNA samples, thereby helping to reduce the number of forensic DNA and DNA database samples awaiting analysis.

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If you have any questions, please contact Senior Management Analyst II Stella Larracas, Grants Section, Fiscal Operations Division at (213) 486-0380.

Respectfully,

MICHEL R. MOORE
Chief of Police

Attachments

Department of Justice (DOJ)
Office of Justice Programs

Office of the Assistant Attorney General *Washington, D.C. 20531*

Chief Michel Moore
City of Los Angeles
100 West First Street, Rm. 842
Los Angeles, CA 90012-3302

Dear Chief Moore:

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ), has approved the application by City of Los Angeles for an award under the OJP funding opportunity entitled "BJA FY 20 DNA Capacity Enhancement and Backlog Reduction (CEBR) Program." The approved award amount is $1,270,014. These funds are for the project entitled Los Angeles Police Department: FY 2020 LAPD DNA Capacity Enhancement and Backlog Reduction (CEBR) Program (Formula).

The award document, including award conditions, is enclosed. The entire document is to be reviewed carefully before any decision to accept the award. Also, the webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqts.htm) is to be consulted prior to an acceptance. Through that "Legal Notices" webpage, OJP sets out -- by funding opportunity -- certain special circumstances that may or will affect the applicability of one or more award requirements. Any such legal notice pertaining to award requirements that is posted through that webpage is incorporated by reference into the award.

Please note that award requirements include not only award conditions, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. Because these requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds), it is vital that all key staff know the award requirements, and receive the award conditions and the assurances and certifications, as well as the application as approved by OJP. (Information on all pertinent award requirements also must be provided to any subrecipient of the award.)

Should City of Los Angeles accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Please direct questions regarding this award as follows:

- For program questions, contact Shelia V. Anderson, Program Manager at (202) 307-5546; and

- For financial questions, contact the Customer Service Center of OJP's Office of the Chief Financial Officer at (800) 458-0786, or at ask.ocfo@usdoj.gov.

We look forward to working with you.

Sincerely,

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

Encl.

Department of Justice (DOJ)
Office of Justice Programs
Office of Civil Rights

Washington, DC 20531

Chief Michel R. Moore
City of Los Angeles
100 West First Street, Rm. 842
Los Angeles, CA 90012-3302

Dear Chief Moore:

Congratulations on your recent award. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, require recipients of federal financial assistance to give assurances that they will comply with those laws. In addition to those civil rights laws, many grant program statutes contain nondiscrimination provisions that require compliance with them as a condition of receiving federal financial assistance. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with OJP and other DOJ awards, see https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOPs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEOP requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5). Please submit information about any adverse finding to the OCR at the above address.

We at the OCR are available to help you and your organization meet the civil rights requirements that are associated with OJP and other DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to let us know.

Sincerely,

Michael L. Alston
Director

cc: Grant Manager
Financial Analyst

Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

Grant

1. RECIPIENT NAME AND ADDRESS (Including Zip Code)
City of Los Angeles
100 West First Street, Rm. 842
Los Angeles, CA 90012-3302

4. AWARD NUMBER: 2020-DN-BX-0153

5. PROJECT PERIOD: FROM 10/01/2020 TO 09/30/2022
BUDGET PERIOD: FROM 10/01/2020 TO 09/30/2022

6. AWARD DATE

7. ACTION
Initial

2a. GRANTEE IRS/VENDOR NO.
956000735

8. SUPPLEMENT NUMBER
00

2b. GRANTEE DUNS NO.
037848012

9. PREVIOUS AWARD AMOUNT $ 0

3. PROJECT TITLE
Los Angeles Police Department: FY 2020 LAPD DNA Capacity Enhancement and Backlog Reduction (CEBR) Program (Formula)

10. AMOUNT OF THIS AWARD $ 1,270,014

11. TOTAL AWARD $ 1,270,014

12. SPECIAL CONDITIONS
THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT
This project is supported under FY20(BJA - DNA-CEBR) Pub. L. No. 116-93, 133 Stat 2317, 2408

14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number)
16.741 - DNA Backlog Reduction Program

15. METHOD OF PAYMENT
GPRS

AGENCY APPROVAL

16. TYPED NAME AND TITLE OF APPROVING OFFICIAL
Katharine T. Sullivan
Principal Deputy Assistant Attorney General

17. SIGNATURE OF APPROVING OFFICIAL

GRANTEE ACCEPTANCE

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL
Michel R. Moore
Chief of Police

19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

19A. DATE

AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODES

FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV. REG.	SUB.	POMS	AMOUNT
X	B	DN	80	00	00		1270014

21. VDNUGT4101

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)

SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqts.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

SPECIAL CONDITIONS

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2020 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2020 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2020 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at https://ojp.gov/funding/Part200UniformRequirements.htm.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at https://ojp.gov/financialguide/DOJ/index.htm), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

SPECIAL CONDITIONS

5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2018, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2018, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at https://www.ojp.gov/training/fmts.htm. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

SPECIAL CONDITIONS

8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at https://www.sam.gov/. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at https://ojp.gov/funding/Explore/SAM.htm (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

SPECIAL CONDITIONS

9. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or

SPECIAL CONDITIONS

any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (https://www.e-verify.gov/) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

10. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

11. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at https://ojp.gov/funding/Explore/SubawardAuthorization.htm (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed $250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, $250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed $250,000)), and are incorporated by reference here.

SPECIAL CONDITIONS

13. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

SPECIAL CONDITIONS

14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

15. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at https://ojp.gov/funding/Explore/Interact-Minors.htm (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

18. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm.

SPECIAL CONDITIONS

19. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

20. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at https://www.ecfr.gov/cgi-bin/ECFR?page=browse), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

SPECIAL CONDITIONS

24. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2020) The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at https://ojp.gov/funding/Explore/FY20AppropriationsRestrictions.htm, and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at https://oig.justice.gov/hotline/contact-grants.htm (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at https://oig.justice.gov/hotline.

SPECIAL CONDITIONS

27. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

SPECIAL CONDITIONS

28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

29. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

SPECIAL CONDITIONS

31. Privacy; quality assurance; CODIS/NDIS The recipient shall ensure that each DNA analysis conducted and DNA profile generated under this award is maintained pursuant to all applicable Federal privacy requirements, including those described in 34 U.S.C. section 12592(b)(3). The recipient shall ensure that all forensic DNA analyses conducted with funding under this award are performed either (1) by accredited government-owned laboratories, or (2) through accredited fee-for-service vendors. Accreditation must be by a nonprofit professional association of persons actively involved in forensic science that is nationally recognized within the forensic science community. The recipient shall ensure that any laboratory that conducts forensic DNA analyses under this award undergoes external audits, not less than once every two years, that demonstrate compliance with the Quality Assurance Standards for Forensic DNA Testing Laboratories established by the Director of the Federal Bureau of Investigation. The recipient shall ensure that all eligible forensic DNA profiles obtained with funding under this award will be entered into the Combined DNA Index System (CODIS), and, where applicable, uploaded to the National DNA Index System (NDIS). No profiles generated with funding from this award may be entered into any non-governmental database without prior express written approval from BJA. If any government-owned forensic laboratory that will receive funding under this award to conduct forensic DNA analyses is not a member of NDIS, the laboratory must have a written agreement in place with an NDIS-participating laboratory for the resulting eligible forensic DNA profiles to be entered into CODIS, and, where applicable, uploaded into NDIS. If the recipient operates a state-designated DNA database laboratory, the recipient shall ensure that analyses of DNA database samples and reviews of associated DNA profiles conducted with funding under this award are performed by a laboratory that (1) is accredited by a nonprofit professional association of persons actively involved in forensic science that is nationally recognized within the forensic science community; and (2) undergoes external audits, not less than once every two years, that demonstrate compliance with the requirements of the Quality Assurance Standards for DNA Databasing Laboratories established by the Director of the Federal Bureau of Investigation. The recipient shall ensure that any DNA database samples analyzed with funding under this award are analyzed for all 20 CODIS core STR loci, using commercially available PCR kits accepted by NDIS. The recipient shall also ensure that all profiles obtained from DNA database samples with funding from this award are entered into CODIS within 90 days of completion of analysis, and uploaded into NDIS. The recipient agrees to notify BJA promptly upon any change in the accreditation status of any of the forensic science laboratories that receive funding under this award, or their participation in NDIS.

32. No research; nonsupplanting of State or local government funds The recipient shall ensure that none of the funds provided under this award are used for research or statistical projects or activities as defined by 28 CFR Part 22 or for research as defined by 28 CFR Part 46. Any questions concerning this provision should be directed to the BJA grant manager for the award. The recipient shall ensure that Federal funds made available through this award will not supplant State or local government funds, but instead will be used to increase the amount of funds that would, in the absence of Federal funds, be available from State or local government sources for activities funded through this award. The recipient agrees to notify BJA promptly if the recipient receives new State or local government funding for any of the purposes included in the approved application for this award.

33. The recipient agrees to notify BJA promptly upon any significant reduction in the recipient's estimate of the number of backlogged forensic DNA cases that will be analyzed within twenty-four months using the funds provided under this fiscal year 2020 award, above and beyond those that will be analyzed using funds from other sources. If applicable, the recipient agrees to notify BJA promptly upon any significant reduction in the recipient's estimate of the number of DNA database samples that will be analyzed, or associated DNA profiles reviewed, within twenty-four months using the funds provided under this fiscal year 2020 award, above and beyond those that can be analyzed or reviewed using funds from other sources.

SPECIAL CONDITIONS

34. The recipient understands and agrees that gross income (revenues) from fees charged for DNA testing services constitutes program income (in whole or in part), and that program income must be determined, used, and documented in accordance with the provisions of 2 C.F.R. 200.307, including as applied to the BJA DNA Capacity Enhancement for Backlog Reduction Program (also known as the DNA "CEBR" program) by the Department of Justice (DOJ) Grants Financial Guide, as it may be revised from time to time. The recipient further understands and agrees that both program income earned during the award period and expenditures of such program income must be reported on the quarterly and final Federal Financial Reports (SF 425) and are subject to audit. The recipient understands and agrees that program income earned during the award period only may be expended only for permissible uses of funds specifically identified in the solicitation for the BJA FY 2020 DNA Capacity Enhancement for Backlog Reduction Program. The recipient further understands and agrees that program income earned during the award period may not be used to supplant State or local government funds, but instead may be used only to increase the amount of funds that would, in the absence of Federal funds or program income, be available from State or local government sources for the permissible uses of funds listed in the FY 2020 program solicitation. The recipient understands and agrees that program income that is earned during the final ninety (90) days of the award period may, if appropriate, be obligated (as well as expended) for permissible uses during the ninety-day (90-day) period following the end of the award period. The recipient further understands and agrees that any program income earned during the award period that is not obligated and expended within ninety (90) days of the end of the award period must be returned to OJP.

35. The recipient understands and agrees that, throughout the award period, it must promptly notify BJA if it either starts or stops charging fees for DNA testing services, or if it revises its method of allocating fees received for DNA testing services to program income. Notice must be provided in writing to BJA grant manager for the award within ten (10) business days of implementation of the change.

36. Absent prior express written approval from BJA, rates for any lodging charged to the award may not exceed the posted GSA rate for the location. (If the recipient opts to obtain lodging at a higher rate, the cost differential, including associated taxes, may not be charged to the award.)

37. The recipient agrees that it will submit quarterly financial status reports to OJP on-line (at https://grants.ojp.usdoj.gov) using the SF 425 Federal Financial Report form (available for viewing at https://www.gsa.gov/forms-library/federal-financial-report), not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the award period.

38. The recipient shall submit semiannual progress reports. Progress reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. These reports will be submitted to the Office of Justice Programs, on-line through the Internet at https://grants.ojp.usdoj.gov/.

39. Semiannual progress report narratives The recipient agrees that its semiannual progress report narratives will include the following: (1) a summary of project goals for the fiscal year 2020 grant; (2) the grant activities performed during the reporting period; (3) the effects of such grant activities toward achieving each project goal for the fiscal year 2020 grant; (4) a description of any observed increases in evidence submissions; and (5) a description of any issues that may negatively impact project goals for the fiscal year 2020 grant.
Final progress report The recipient agrees to submit a final report, at the end of this award, documenting all relevant project activities during the entire period of performance under this award. This report will include the following: a summary and assessment of the program carried out with the fiscal year 2020 grant, which shall include a comparison of pre-grant and post-grant DNA-forensic capacity and take into account cumulative performance measurement data. The final report is due no later than 90 days following the close of this award period or the expiration of any extension periods. This report will be submitted to the Office of Justice Programs, on-line through the Internet at https://grants.ojp.usdoj.gov/.

SPECIAL CONDITIONS

40. Performance measurement information and data reporting The award recipient agrees to report semi-annual and final report performance measurement information and data, along with supporting documentation, according to the instructions specified in the BJA FY 2020 DNA Capacity Enhancement for Backlog Reduction Program and at https://ojpsso.ojp.gov (the performance measurement internet site), or any superseding guidance communicated by OJP. These performance measurement information and data will be submitted to the Office of Justice Programs, on-line through the Internet at https://ojpsso.ojp.gov/. Reported information and data should be complete, accurate, and timely. For the purposes of performance measurement data reporting, a backlogged forensic biology/DNA case is defined as a forensic biology/DNA case that has not been completed within 30 days of receipt in the laboratory; a backlogged DNA database sample is defined as a DNA database sample that has not been completed within 30 days of receipt in the laboratory. If the recipient uses award funds for procurement contracts to private accredited DNA laboratories for analysis of forensic DNA casework samples or DNA database samples, the recipient agrees to take any necessary steps to ensure that reports of such procurement contract expenditures (with respect to the recipient and any subrecipient) are fully supportable by documentation and consistent with expenditures as reported on quarterly financial status reports the recipient submits to OJP. The recipient shall ensure that all required performance measurement information and data are collected throughout the award period.

41. Confidentiality of data

    The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

42. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

43. The award recipient agrees to participate in a data collection process measuring program outputs and outcomes. The data elements for this process will be outlined by the Office of Justice Programs.

44. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2020-DN-BX-0153 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.

45. The recipient shall transmit to the BJA grant manager copies of all official award-related press releases at least ten (10) working days prior to public release. Advance notice permits time for coordination of release of information by BJA where appropriate and to respond to press or public inquiries.

46. Pursuant to 28 C.F.R. Part 18, OJP may suspend or terminate funding under this award before the completion of the project funded by this award, for the recipient's failure to comply with these special conditions or with the project's goals, plans and methodology set forth in the approved application. In the case of suspension, the recipient will be unable to draw down funds until OJP determines that the recipient is in compliance.

SPECIAL CONDITIONS

47. Copyright; Data rights

The recipient acknowledges that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward (at any tier); and (2) any rights of copyright to which a recipient or subrecipient (at any tier) purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under any such award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient (at any tier), if applicable) to ensure that the provisions of this condition are included in any subaward (at any tier) under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

48. The Project Director and key program personnel designated in the application shall be replaced only for compelling reasons. Successors to key personnel must be approved, and such approval is contingent upon submission of appropriate information, including, but not limited to, a resume. OJP will not unreasonably withhold approval. Changes in other program personnel require only notification to OJP and submission of resumes, unless otherwise designated in the award document.

49. Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of $650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

50. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

SPECIAL CONDITIONS

51. FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of $25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at https://ojp.gov/funding/Explore/FFATA.htm (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than $25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

52. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at https://ojp.gov/funding/FAPIIS.htm (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

53. The recipient agrees to comply with all Federal, State, and local environmental laws and regulations applicable to the development and implementation of the activities to be funded under this award.

Environmental Assessment (EA): The activities the recipient has proposed to conduct under this award fall within the scope of a BJA Programmatic EA that complies with the National Environmental Policy Act (NEPA). These activities have been determined not to have a significant impact on the quality of the human environment.

Modifications: Throughout the term of this award, the recipient agrees that for any activity that is the subject of a completed EA, it will inform BJA of-- (1) any change(s) that it is considering making to the previously assessed activity that may be relevant to environmental impact; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. The recipient will not implement a proposed change or new activity until BJA, with the assistance of the recipient, has determined whether the proposed change or new activity (or changed circumstances) will require additional review under NEPA. Approval for implementation will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under a BJA-conducted environmental impact review process.

54. Recipient may not obligate, expend, or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has reviewed and approved the Budget Narrative portion of the application and has issued a Grant Adjustment Notice (GAN) informing the recipient of the approval.

Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Environmental Assessment for City of Los Angeles

The recipient agrees to comply with all Federal, State, and local environmental laws and regulations applicable to the development and implementation of the activities to be funded under this award.

Environmental Assessment (EA): The activities the recipient has proposed to conduct under this award fall within the scope of a BJA Programmatic EA that complies with the National Environmental Policy Act (NEPA). These activities have been determined not to have a significant impact on the quality of the human environment.

Modifications: Throughout the term of this award, the recipient agrees that for any activity that is the subject of a completed EA, it will inform BJA of-- (1) any change(s) that it is considering making to the previously assessed activity that may be relevant to environmental impact; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. The recipient will not implement a proposed change or new activity until BJA, with the assistance of the recipient, has determined whether the proposed change or new activity (or changed circumstances) will require additional review under NEPA. Approval for implementation will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under a BJA-conducted environmental impact review process.

Department of Justice (DOJ)
Office of Justice Programs

Bureau of Justice Assistance

GRANT MANAGER'S MEMORANDUM, PT. I: PROJECT SUMMARY

Grant

PROJECT NUMBER
2020-DN-BX-0153

This project is supported under FY20(BJA - DNA-CEBR) Pub. L. No. 116-93, 133 Stat 2317, 2408

1. STAFF CONTACT (Name & telephone number)

Shelia V. Anderson
(202) 307-5546

2. PROJECT DIRECTOR (Name, address & telephone number)

Stella Larracas
Grants Manager
100 West First Street, Ste 1061
Los Angeles, CA 90012-4112
(213) 486-0380

3a. TITLE OF THE PROGRAM

BJA FY 20 DNA Capacity Enhancement and Backlog Reduction (CEBR) Program

3b. POMS CODE (SEE INSTRUCTIONS ON REVERSE)

4. TITLE OF PROJECT

Los Angeles Police Department: FY 2020 LAPD DNA Capacity Enhancement and Backlog Reduction (CEBR) Program (Formula)

5. NAME & ADDRESS OF GRANTEE

City of Los Angeles
100 West First Street, Rm. 842
Los Angeles, CA 90012-3302

6. NAME & ADRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2020 TO: 09/30/2022

8. BUDGET PERIOD

FROM: 10/01/2020 TO: 09/30/2022

9. AMOUNT OF AWARD

$ 1,270,014

10. DATE OF AWARD

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The FY 2020 DNA Capacity Enhancement for Backlog Reduction (CEBR) Program provides funding to States and units of local government with existing crime laboratories to increase the capacity of publicly funded forensic DNA and DNA database laboratories to process more DNA samples, thereby helping to reduce the number of forensic DNA and DNA database samples awaiting analysis and/or prevent a backlog of forensic and database DNA samples.

Funding under this program supports to following purposes: 1) To carry out, for inclusion in the Combined DNA Index System, DNA analyses of database samples collected under applicable legal authority; 2) To carry out, for inclusion in the Combined DNA Index System, DNA analyses of forensic case (e.g., "crime scene") samples; and 3) To increase the capacity of publicly-funded forensic DNA and DNA database laboratories.

NCA/NCF

PROGRAM NARRATIVE

Introduction

The Los Angeles Police Department (LAPD) is proposing the FY 2020 *LAPD DNA Capacity Enhancement and Backlog Reduction (CEBR) Program (Formula)* with the goal of increasing laboratory capacity. The program's objective is to reduce the number of forensic DNA cases in backlog[1] and decrease turnaround time for analysis of forensic DNA samples by increasing personnel hours for forensic DNA sample analysis, purchasing instrumentation, training for DNA analysts, and providing workspace for the recently added laboratory personnel.

Description of the Issue

The City of Los Angeles (City) is the second largest city in the nation with a population of approximately four million residents distributed over 468 square miles. The LAPD is the third largest police force in the nation with about 10,000 sworn and 2,800 civilian employees.

The LAPD's Forensic Science Division (FSD) is a full-service crime laboratory accredited by the American National Standards Institute -American Society for Quality (ANSI-ASQ) National Accreditation Board (ANAB) to the International Organization of Standardization- International Electrotechnical Commission's ISO/IEC 17025 standard. FSD's Serology/DNA Unit (SDU) is accredited through July 31, 2023 to nuclear DNA testing and perform body fluid identification. The FSD has a staff of 72 personnel who currently occupy laboratory space originally designed for 25 employees.

i. ***Identify Bottlenecks:*** There are several bottlenecks in the FSD workflow. The laboratory

[1] Throughout this application, backlog is used as defined by the solicitation: a backlogged case is defined as a forensic biology/DNA case that has not been completed within 30 days of receipt in the laboratory.

analysts with more seniority are training the new analysts, therefore taking considerable manhours from casework and validation projects. The inefficiencies of aging equipment also increase the turn-around time for cases. Further, when the City approved funding for new hires, there was no corresponding funding provided for their workspace. The limited workspace causes operational inefficiencies and limited capacity as analysts need to work around each other's schedule to use the shared space.

ii. FSD Laboratory Challenges:

Increasing Demand for Forensic DNA Analysis. Even with a decrease in violent and property crimes, a few factors continue to contribute to the increased number of forensic DNA cases processed by SDU. As the public and LAPD investigators become more conscious of the usefulness of DNA analysis, there is a heightened demand for DNA analyses on a variety of evidence. This is partly due to the success of solving crimes through "touch" DNA (DNA left behind at low levels when skin surfaces make contact with an object). These "touch DNA" samples often result in complex DNA mixtures, requiring extensive interpretation. The recent implementation of probabilistic genotyping software at SDU provides greater success in interpretation of complex mixtures with a higher rate of CODIS uploads. The new ability to interpret more DNA information will increase DNA testing demand. There is also a significant demand for the use of DNA to assist in solving property crimes. In addition, although the LAPD does not analyze arrestee reference samples, the large size of the CODIS database has continued to result in a high number of suspects identified requiring follow-up on more cases. There is also the ongoing mandate for LAPD to complete all DNA cases within 90 days from the date of the laboratory request, including Sexual Assault Evidence Kits.

Increase in the Number of Personnel Needing Training and Continuing Education. SDU has 25 criminalists who are not fully trained as DNA analysts. Providing in-house training to these new criminalists requires significant time from SDU's qualified DNA analysts and takes them away from processing forensic DNA cases. During the grant performance period, SDU will train an estimated 6-10 criminalists to be newly trained DNA analysts. However, limited funding for continuing education jeopardizes the ability of these Criminalists to retain their certification.

Equipment. There is limited City funding to replace several types of instruments that SDU has identified. There is a necessity to lifecycle replace a microscope used for evaluating hairs for potential DNA recovery and later profiling. SDU has also recognized the need for enhanced DNA recovery from challenging surfaces utilizing a wet-vacuum DNA collection system.

Limited Workspace. Since the current facility was only designed for 25 SDU staff, employees have been placed in temporary spaces throughout the FSD building. Approximately 18 staff members are stationed in a large conference room and a photography lab located outside of SDU operations. Both rooms are not designated workspaces and pose limitations needed to keep up laboratory capacity and provide efficient workspace for DNA data interpretation.

PROJECT DESIGN AND IMPLEMENTATION

i. Goals, Objectives, Expected Results

The goal of LAPD's program is to increase laboratory capacity. The objectives are to reduce, or prevent an increase in, the number of backlogged cases, and decrease turnaround time for analysis of forensic DNA cases. LAPD plans to increase laboratory capacity by increasing personnel hours for forensic DNA analysis, acquire instrumentation to enhance trace DNA recovery, provide training, and renovate existing laboratory and cubicle desk space. The SDU

expects to reduce forensic backlogged DNA casework by 5% and increase the number of trained DNA staff by training approximately 6-10 criminalists.

ii. Program Plan; Addressing Bottlenecks

Increasing Personnel Hours. The grant program will provide SDU personnel approximately 5,390 overtime hours to collect, process, record, screen, and analyze forensic biology and DNA cases. Overtime will also be available for analysts to evaluate and validate new instrumentation (for hair evaluation for DNA and to collect DNA from challenging evidence) and techniques, and for revising procedures, as necessary, to maintain ANSI-ASQ National Accreditation Board (ANAB) accreditation. Depending on the complexity of instrumentation and/or techniques, any individual validation project could extend from a few months to a year or longer.

Training. The grant program will enable SDU personnel to complete Continuing Education requirements, training opportunities, and attend several major annual DNA training events. These events will provide DNA analysts with the annual training required by the current version of the "FBI Quality Assurance Standards Audit for Forensic DNA Testing Laboratories" document (utilized by ANAB and other forensic accrediting bodies when accrediting forensic DNA laboratories) or will provide trainees with additional background to prepare for independent DNA casework. The training events will also allow Criminalists to remain current on salient topics in forensic science, including those with a potential to improve productivity within the SDU, without sacrificing quality. Techniques and information acquired at such events have contributed to increasing sample throughput and reducing sample turnaround time.

Workspace Reconfiguration. The grant funding will be used to add workspaces to ensure staff has enough room and equipment to support their functions. As required by the current FBI Quality Assurance Standards, DNA extraction and DNA examination must be conducted in

separate times or in separate spaces. SDU currently performs both processes in one room separated by times, resulting in delays in either examinations or extractions. The renovation of an additional lab space (former Narcotics laboratory) to separate these processes would increase sample capacity by allowing DNA examinations and extractions to occur simultaneously.

Equipment. The grant program will provide much needed funding to purchase two equipment identified to increase capacity. The additional light microscope will analyze hairs for DNA testing without criminalists having to share instrumentation. The SDU analyzes hairs to determine what samples are suitable for DNA testing, ensuring analysis only goes forward for suitable samples. The additional M-Vac will maximize DNA recovery from the surfaces of items of evidence. If higher amounts of DNA are obtained SDU could decrease the number of samples analyzed per case to achieve probative results. With processing less samples per case, SDU would increase the laboratory's overall capacity.

iii. Proposed Timeline.

Below is the proposed timeline for the *FY 2020 LAPD DNA CEBR Program* for the eight-quarter program period starting October 2020 to September 2022:

Q1 (October-December 2020)	Administrative grant approval; Financial and progress reporting
Q2 (January-March 2021)	Initiate procurement process from City-approved vendor for laboratory renovations and cubicle redesign; Financial reporting
Q3 (April-June 2021)	Initiate procurement process of equipment (microscope and wet-vacuum DNA collection tool); Ongoing laboratory renovations; Financial and progress reporting
Q4 (July-September 2021)	Complete new equipment purchase and laboratory renovations; Financial reporting

Q5 (October- December 2021)	Begin grant-related casework and validation activities and continuing education; Financial and progress reporting
Q6- (January- March 2022)	Continue grant-related casework and validation activities and continuing education; Financial reporting
Q7 (April-June 2022)	Continue grant-related casework and validation activities and continuing education; Financial and progress reporting
Q8- (July-September 2022)	Continue grant-related casework and validation activities and continuing education; Final financial and progress reporting; Grant closeout activities

iv. Possible Impact to the Project's Expected Results

The SDU recognizes the potential for dramatic increases in casework requests above the standard year-to-year expansion, as the laboratory can interpret more complex mixtures using more advanced technology. Such increases in requests for DNA Analyses, possibly from cold cases using older technology, may impact the project's results due to additional workload. In addition, laboratory renovations to increase laboratory capacity may take longer than expected.

v. Estimated Number of Forensic DNA Cases Within the Project Period

Approximately 539 cases will be analyzed with these funds over the two-year grant period. The SDU plans to commence usage of overtime for casework and validations in October 2021 and expects to fully utilize all overtime by the end of the grant period in September 2022.

vi. Sustainability.

FSD will continue to request funding for necessary operational expenses through the regular City budget process to maintain current capacity. The FSD will also work with the Los Angeles Police Foundation for additional funding to possibly support capacity enhancement.

CAPABILITIES AND COMPETENCIES

i. Staff Qualifications and Experience

The FSD is accredited under the ANSI-ASQ ANAB to the ISO/IEC 17025 international standard and received its most recent accreditation on July 18, 2019. The SDU is accredited to perform body fluid identification and Nuclear DNA testing. The SDU is managed by a Chief Forensic Chemist I and is supervised by seven Supervising Criminalists (four of which are qualified DNA analysts). The analytical staff includes eight technical lead Criminalist IIIs (seven DNA analysts and one DNA analyst in training), 36 Criminalist IIs (20 DNA analysts and 16 DNA technicians; five of which are DNA analysts in training), and eight Criminalist Is (evidence screening analysts). The SDU staffs ten Laboratory Technicians, one Administrative Clerk and one Administrative Service Assistant.

ii. Organization's Ability to Manage the Effort

The LAPD has several years of experience in managing state and federal grants. It has been awarded and has successfully managed grants ranging from $100,000 to $16,000,000 from various local, state, and federal entities including Federal Emergency Management Agency, and Department of Justice. The LAPD Grants Section consists of a Grants Manager and six Grants Analysts to oversee and report on over 30 active grants. A grants analyst will be assigned to the DNA CEBR to manage the administrative aspects of the grant including preparing and submitting financial and progress reports and ensuring all grant expenditures are in compliance with DOJ financial policies and guidelines. The FSD has continuously demonstrated its capability to effectively implement federal grants with its DNA CEBR Programs for the past ten years, as well as the Coverdell Competitive Grants. The FSD has previous experience managing laboratory renovations, such as a cubicle redesign project in 2018 that increased 6 cubicles to a space for 12 employees, and another in 2019 where FSD successfully redesigned cubicle space initially designed for 12 criminalists into space for 20 individuals in the Firearm Analysis Unit.

iii. Relationship Between Capabilities/Competencies of the Proposed Project Staff and the Scope of the Proposed Project

The Project Manager for this award, Supervising Criminalist Chris Breyer, has been a Criminalist with FSD for 17 years, including nine years in a supervisory position managing SDU technical staff and various FSD projects and six years managing the DNA CEBR grants. He will track all grant program activities: personnel overtime for casework and validation projects, the purchase of equipment, travel and training, and the workspace reconfiguration project. He will manage, monitor, and analyze corresponding performance metrics associated with award expenditures, and compile and report periodic progress toward program goals and objectives.

The Assistant Project Manager, Criminalist III Penny Reid, has been a Criminalist in Serology/DNA at the LAPD for 15 years. Ms. Reid has worked in the field of Serology/DNA for 18 years, serving 9 years as an Assistant DNA Technical Leader with the LAPD and one year as DNA Technical Leader for the LAPD Serology/DNA unit. She will provide technical expertise and oversight in program validations, training of DNA analysts and technicians, and equipment purchases and validations. Ms. Reid will oversee DNA operations, training, instrumentation, accreditation, personnel competency and proficiency, protocols and procedures.

PLAN FOR COLLECTING PERFORMANCE MEASURES DATA

The SDU utilizes the JusticeTrax LIMS-plus system (LIMS) employed by FSD, the Crystal Reports reporting tool, and Microsoft Excel to collect and track laboratory performance data. When a supervisor authorizes grant-funded casework analysis, LIMS is updated with the appropriate grant. This prevents counting the same case against multiple funding sources. If any part of the case worked is grant-funded, the entire case is counted as completed using grant funds. The analyst enters performance data into LIMS upon conclusion of analysis and the

accuracy is verified and confirmed during SDU's administrative review process to ensure the case number listed on the overtime report has the appropriate grant indicated. Each LAPD Division Reporting number (a unique identifier assigned to each case) is compared to prior award reporting periods to ensure a case is not counted twice between different grants.

LIMS Crystal Reports are utilized in compiling award program-related statistics. The resulting report lists the *total number of cases worked* using the specified award program in the given period, and the *total number of profiles uploaded to CODIS* along with other relevant information. All CODIS "hits" are recorded in LIMS, under the case file of the original upload. A LIMS Crystal Report lists all cases within the grant period that have had an offender hit within a user-specified time frame (e.g. 7/1/21 to 12/31/21). LIMS Crystal Reports are also used in reporting *casework turnaround time*, which is defined as the number of days between the date the laboratory receives a completed service request and the date the final report is released to the requesting party. This turnaround time is averaged for all requests processed within the reporting period. LIMS is also used to determine the *number of samples analyzed per analyst per month* by totaling the number of evidence and reference samples analyzed in the reporting period, divided by the number of full time DNA analysts. Full time DNA analysts are defined as those analyzing at least 100 samples per year. In determining *the number of backlogged cases*, a LIMS Crystal Report can print a list of relevant information from all incomplete cases. Over recent years, LAPD has been utilizing CEBR to prevent cases from becoming backlogged, rather than to address only backlogged cases. LAPD has no intention to outsource any cases using funds from this award.

Who is Responsible for Collecting Data: The Project Manager will compile relevant performance data from LIMS to report required performance measures. The CODIS data will be

collected with the cooperation of the laboratory's CODIS administrator.

Data Availability: LIMS data is fully backed up on a weekly basis to ensure that it is both complete and auditable. Backups are routinely rotated to off-site storage. There are no current plans to purge any data. The data will be maintained and available for review for at least three years after the award end date.

Policy for Validating Performance Measure Data: The collected performance data will undergo several layers of review, including the Chief Assistant Laboratory Director, Chief Laboratory Director, and FSD's Commanding Officer.

BASELINE BACKLOG DATA

The baseline reporting period for casework turnaround time and the number of samples analyzed per analyst per month is 6 months preceding the beginning of the award period, April-September 2020. The final metrics for turnaround time and samples/analyst/month will be the average over the last 6 months of the award.

As of January 1, 2019, SDU had 609 untested or not completed forensic biology/DNA cases. Of the 609, 369 cases were more than thirty days old
22% of the forensic biology/DNA cases that were more than thirty days old on January 1, 2019 were from property crimes.
The SDU received 3,200 new forensic biology/DNA cases during calendar year 2019.
25% of new cases received during calendar year 2019 were from property crimes.
The SDU completed 3,211 cases in calendar year 2019.
25% of the cases completed by the SDU in calendar year 2019 were from property crimes.
The SDU closed 537 cases during calendar year 2019 by administrative means (i.e., canceled requests due to investigative circumstances beyond the SDU's control). As of December 31, 2019, the SDU had 601 untested or not completed forensic biology/DNA cases. Of the 601, 350 cases were more than 30 days old.
On average, for violent crimes (V), in calendar year 2019 the SDU needed 72 days to complete analysis of a case. On average, for non-violent crimes (NV), in calendar year 2019 the SDU needed 70 days to complete analysis of a case.

Budget Detail - Year 1

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N (DOJ Financial Guide, Section 3.10)	

A. Personnel

Name List each name, if known	Position List each position, if known.	Computation Show annual salary rate & amount of time devoted to the project for each name/position.						
		Salary	Rate	Time Worked (# of hours, days, months, years)	Percentage of Time	Total Cost	Non-Federal Contribution	Federal Request
						$0		$0
					Total(s)	$0	$0	$0

Narrative

The LAPD SDU plans to utilize it's Personnel overtime budget in the second year of the 2020 CEBR award period.

B. Fringe Benefits

Name List each grant-supported position receiving fringe benefits.	Computation Show the basis for computation.				
	Base	Rate	Total Cost	Non-Federal Contribution	Federal Request
			$0		$0
		Total(s)	$0	$0	$0

Narrative	

C. Travel

Purpose of Travel	Location	Type of Expense	Basis	Computation						
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	*Indicate the travel destination.*	*Lodging, Meals, Etc*	*Per day, mile, trip, Etc.*	*Compute the cost of each type of expense X the number of people traveling.*						
				Cost	***Quantity***	***# of Staff***	***# of Trips***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
			N/A					$0		$0
							Total(s)	**$0**	**$0**	**$0**

Narrative	

The LAPD plans to utilize the Travel budget during the second year of the 2020 CEBR award period.

D. Equipment

Item *List and describe each item of equipment that will be purchased*	**Computation** *Compute the cost (e.g., the number of each item to be purchased X the cost per item)*				
	# of Items	***Unit Cost***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
Polarized Light Microscope	1	$100,000.00	$100,000	$0	$100,000
Wet-vacuum DNA collection tool	1	$60,000.00	$60,000	$0	$60,000
		Total(s)	**$160,000**	**$0**	**$160,000**

Narrative

The LAPD SDU will purchase a polarized light microscope for evaluating hairs for potential DNA extraction/profiling. The purchase of the polarized light microscope will increase the capacity of the Trace Analysis Unit (TAU) to analyze hairs for DNA testing so criminalists don't have to share instrumentation. TAU analyzes hairs to determine what samples are suitable for DNA testing. The results of their analysis ensures SDU doesn't waste time or valuable reagents on fibers or hairs without roots (both pieces of evidence not suitable for nuclear DNA testing).

The LAPD SDU will purchase a wet-vacuum DNA collection tool to collect potential DNA from challenging surfaces. The purchase and validation of the M-Vac is to maximize DNA recovery from the surfaces of items of evidence. If higher amounts of DNA are obtained, it is expected SDU could decrease the number of samples analyzed per case to achieve probative results. With processing less samples per case, SDU would increase the laboratory's overall capacity.

E. Supplies

Supply Items *Provide a list of the types of items to be purchased with grant funds*	**Computation** *Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item*				
	# of Items	***Unit Cost***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
DNA Reagents	1	$6,641.00	$6,641	$0	$6,641
		Total(s)	**$6,641**	**$0**	**$6,641**

Narrative

The LAPD SDU will purchase supplies for DNA extraction, purification, quantitation, amplification, and typing of forensic samples in casework.

F. Construction

Purpose	**Description of Work**	**Computation**

Provide the purpose of the construction	*Describe the construction project(s)*	*Compute the costs (e.g., the number of each item to be purchased X the cost per item)*				
		# of Items	***Cost***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
				$0		$0
			Total(s)	**$0**	**$0**	**$0**

Narrative

G. Subawards (Subgrants)

Description	**Purpose**	**Consultant?**			
Provide a description of the activities to be carried out by subrecipients.	*Describe the purpose of the subaward (subgrant)*	*Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.*			
			Total Cost	***Non-Federal Contribution***	***Federal Request***
					$0
		Total(s)	**$0**	**$0**	**$0**

Consultant Travel (if necessary)

Purpose of Travel	**Location**	**Type of Expense**	**Computation**				
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	*Indicate the travel destination.*	*Hotel, airfare, per diem*	*Compute the cost of each type of expense X the number of people traveling.*				
				Duration			

			Cost	or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
						$0		$0
					Total	$0	$0	$0

Narrative	

H. Procurement Contracts

Description	Purpose	Consultant?			
Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently $150,000).	*Describe the purpose of the contract*	*Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.*			
			Total Cost	Non-Federal Contribution	Federal Request
					$0
		Total(s)	$0	$0	$0

Consultant Travel (if necessary)

Purpose of Travel	Location	Type of Expense	Computation

Indicate the purpose of each trip or type of trip (training, advisory group meeting)	*Indicate the travel destination.*	*Hotel, airfare, per diem*	*Compute the cost of each type of expense X the number of people traveling.*					
			Cost	***Duration or Distance***	***# of Staff***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
						$0		$0
					Total	$0	$0	$0

Narrative

I. Other Costs

Description *List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).*	**Computation** *Show the basis for computation*						
	Quantity	***Basis***	***Cost***	***Length of Time***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
Cubicle workspace and laboratory renovation	1	ea	$450,000.00	1	$450,000	$0	$450,000
				Total(s)	**$450,000**	**$0**	**$450,000**

Narrative

The LAPD SDU will renovate existing cubicles for more efficient placement of personnel for casework report preparation and review, and will also renovate existing laboratory space currently used for other non-biological forensic casework disciplines to be more efficiently used as screening, extraction, quantitation, amplification, and profiling laboratory space.

J. Indirect Costs

Description *Describe what the approved rate is and how it is applied*	**Computation** *Compute the indirect costs for those portions of the program which allow such costs.*				
	Base	***Indirect Cost Rate***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
			$0		$0
		Total(s)	**$0**	**$0**	**$0**

Narrative

Budget Detail - Year 2

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N (DOJ Financial Guide, Section 3.10)	

A. Personnel

Name *List each name, if known*	Position *List each position, if known*	Computation *Show annual salary rate & amount of time devoted to the project for each name/position*						
		Salary	***Rate***	***Time Worked*** *(# of hours, days, months, years)*	***Percentage of Time***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
Various (detailed in narrative)	Criminalist	$100.08	hourly	5,390	100%	$539,466	$0	$539,466
Various (detailed in narrative)	Lab Technician	$57.90	hourly	100	100%	$5,790	$0	$5,790
Various (detailed in narrative)	Management Analyst	$80.61	hourly	100	100%	$8,061	$0	$8,061
					Total(s)	**$553,317**	**$0**	**$553,317**

Narrative

The Los Angeles Police Department (LAPD) Serology/DNA Unit (SDU) is requesting overtime funding equivalent to approximately 5590 hours in a variety of staff positions in Year 2.

The overtime funding will support casework for as many as 54 full-time Criminalists at overtime rates ranging up to $100.08/hour, and ten Laboratory Technicians at overtime rates ranging up to $57.90/hour for approximate total of 5,390 hours. Analytical staff are directly involved in the collecting, processing, screening, analysis, and interpretation of forensic DNA cases, the processing of evidence returned from contractual laboratories and the Coroner's office, as well as the review and uploading of any CoDIS-eligible profiles. If cases worked with program award overtime is on average $1,000 per case, then the estimated number of cases worked will be approximately 539 cases in Year 2.

The LAPD is budgeting 100 hours of overtime at a rate of $100.80/hour for the same analytical staff at the same hourly rate ranges listed above, in validation projects, as well as for the revision of procedures, as necessary, in maintaining ANSI-ASQ National Accreditation Board (ANAB) accreditation. The Criminalists will validate any other approved technique, procedure, equipment/instrumentation which may be deemed useful in improving the efficiency of the forensic analysis of DNA. The Laboratory Technicians will assist in validation projects by preparing and performing Quality Control checks on reagents necessary for analysis.

The LAPD is budgeting 100 hours of overtime funding at overtime rates ranging up to 80.61/hour for Management Analysts Ballardo, Doan, Montesquieu, and Navarro (as grant managers for the administrative aspects of the grant). These positions have the responsibilities of tracking all grant-funded DNA overtime by analysts and processing orders of grant-funded DNA

equipment purchases and travel and training. Overtime for grant administrative duties may also be available to other management staff yet unnamed, should they be assigned to that responsibility during Year 2.

Casework and validation overtime is available to Criminalists An, Antaya, Bittbauer, Broderick, Cabral, Calderaro, Chan, Chavez, Dahdouh, Dal Chele, Do, Donnelly, Dooley, Fox, Francis, Frias, Garcia, C Greenfield, D Greenfield, Hong, Huck, Huynh, Kim, Kukenas, Liwag, Lopez, Mar, Mendoza, Menjivar, Mueck, H Nguyen, Q Nguyen, Park, Ramirez, Reid, Rinehart, Sanchez, Sao, Schliebe, Segura, Simpson, Solorzano, Sund, Tan, Tashmukhamedova, Tom, Tosch, Tran, Weisz, Williams, Yumori, Zdanowski, Zepeda, Zielinski, Ariyasu, Biraimah, Cummings, Dorrel, Flores, Gonzalez, Hafeli, Hwang, Iwaki, Lilio, Munoz, Ng, Reinarz, Rubin, Saucedo, Seror, Shirasaki, Siu, Tsurumoto, Woiwode Youssef, Aghajanian, Aguirre, Barye, Canlas, ERgun, Harbison, Hawk, Hunter, Perez, J Sanchez and N Sanchez. Casework and validation overtime is also available to Lab Technicians Anderson, Carranza-Lopez, Ferreiro, Gomez, Jacobe, Marion, Ramos, Scherrer, Tianco and Tran. Casework, processing and validation overtime may also be available to other analytical staff yet unnamed, should they be assigned to the SDU during Year 2.

B. Fringe Benefits					
Name *List each grant-supported position receiving fringe benefits*	**Computation** *Show the basis for computation*				
	Base	***Rate***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
			$0		$0
		Total(s)	**$0**	**$0**	**$0**

Narrative

C. Travel										
Purpose of Travel *Indicate the purpose of each trip or type of trip (training, advisory group meeting)*	**Location** *Indicate the travel destination*	**Type of Expense** *Lodging, Meals, Etc*	**Basis** *Per day, mile, trip, Etc*	**Computation** *Compute the cost of each type of expense X the number of people traveling*						
				Cost	***Quantity***	***# of Staff***	***# of Trips***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
Bloodstain Pattern Interpretation, Date TBD	To Be Determined (TBD)	Transportation	Round-trip	$400.00	1	1	1	$400	$0	$400
Bloodstain Pattern Interpretation, Date TBD	TBD	Lodging	Night	$200.00	5	1	1	$1,000	$0	$1,000
Bloodstain Pattern Interpretation, Date TBD	TBD	Meals	Day	$60.00	6	1	1	$360	$0	$360
Bloodstain Pattern Interpretation, Date TBD	TBD	Other	N/A	$100.00	1	1	1	$100	$0	$100
Advanced Bloodstain Pattern Interpretation, Date TBD	TBD	Transportation	Round-trip	$400.00	1	1	1	$400	$0	$400
Advanced Bloodstain Pattern Interpretation, Date TBD	TBD	Lodging	Night	$200.00	5	1	1	$1,000	$0	$1,000
Advanced Bloodstain Pattern Interpretation, Date TBD	TBD	Meals	Day	$60.00	6	1	1	$360	$0	$360
Advanced Bloodstain Pattern Interpretation, Date TBD	TBD	Other	N/A	$100.00	1	1	1	$100	$0	$100
CoDIS California Conference	Richmond, CA	Transportation	Round-trip	$200.00	1	1	1	$200	$0	$200
CoDIS California Conference	Richmond, CA	Lodging	Night	$181.50	3	1	1	$545	$0	$545

Purpose Area #4

CoDIS California Conference	Richmond, CA	Meals	Day	$60.00	4	1	1	$240	$0	$240
CoDIS California Conference	Richmond, CA	Other	N/A	$100.00	1	1	1	$100	$0	$100
American Academy of Forensic Science Annual Meeting Feb 2022	Seattle	Transportation	Round-trip	$400.00	1	8	1	$3,200	$0	$3,200
American Academy of Forensic Science Annual Meeting Feb 2022	Seattle	Lodging	Night	$202.40	4	8	1	$6,477	$0	$6,477
American Academy of Forensic Science Annual Meeting Feb 2022	Seattle	Meals	Day	$60.00	5	8	1	$2,400	$0	$2,400
American Academy of Forensic Science Annual Meeting Feb 2022	Seattle	Other	N/A	$100.00	1	8	1	$800	$0	$800
2022 Bode Conference April 2022	TBD	Transportation	Round-trip	$400.00	1	6	1	$2,400	$0	$2,400
2022 Bode Conference April 2022	TBD	Lodging	Night	$200.00	3	6	1	$3,600	$0	$3,600
2022 Bode Conference April 2022	TBD	Meals	Day	$60.00	4	6	1	$1,440	$0	$1,440
2022 Bode Conference April 2022	TBD	Other	N/A	$100.00	1	6	1	$600	$0	$600
California Association of Criminalists Spring Seminor May 2022	TBD	Transportation	Round-trip	$200.00	1	6	1	$1,200	$0	$1,200
California Association of Criminalists Spring Seminor May 2022	TBD	Lodging	Night	$200.00	4	6	1	$4,800	$0	$4,800
California Association of Criminalists Spring Seminor May 2022	TBD	Meals	Day	$60.00	5	6	1	$1,800	$0	$1,800

California Association of Criminalists Spring Seminor May 2022	TBD	Other	N/A	$100.00	1	6	1	$600	$0	$600
STRmix Users Group 2022 June 2022	TBD	Transportation	Round-trip	$200.00	1	6	1	$1,200	$0	$1,200
STRmix Users Group 2022 June 2022	TBD	Lodging	Night	$200.00	2	6	1	$2,400	$0	$2,400
STRmix Users Group 2022 June 2022	TBD	Meals	Day	$60.00	3	6	1	$1,080	$0	$1,080
STRmix Users Group 2022 June 2022	TBD	Other	N/A	$100.00	1	6	1	$600	$0	$600
11th Annual SART Summit 2022	TBD	Transportation	Round-trip	$200.00	1	6	1	$1,200	$0	$1,200
11th Annual SART Summit 2022	TBD	Lodging	Night	$200.00	2	6	1	$2,400	$0	$2,400
11th Annual SART Summit 2022	TBD	Meals	Day	$60.00	3	6	1	$1,080	$0	$1,080
11th Annual SART Summit 2022	TBD	Other	N/A	$100.00	1	6	1	$600	$0	$600
International Assoc of Bloodstain Pattern Analysts Conf 2022	TBD	Transportation	Round-trip	$400.00	1	2	1	$800	$0	$800
International Assoc of Bloodstain Pattern Analysts Conf 2022	TBD	Lodging	Night	$200.00	4	2	1	$1,600	$0	$1,600
International Assoc of Bloodstain Pattern Analysts Conf 2022	TBD	Meals	Day	$60.00	5	2	1	$600	$0	$600
International Assoc of Bloodstain Pattern Analysts Conf 2022	TBD	Other	N/A	$100.00	1	2	1	$200	$0	$200

DOJ BJA Grant Award Financial Management 2022	Washington DC	Transportation	Round-trip	$400.00	1	2	1	$800	$0	$800
DOJ BJA Grant Award Financial Management 2022	Washington DC	Lodging	Night	$278.30	2	2	1	$1,114	$0	$1,114
DOJ BJA Grant Award Financial Management 2022	Washington DC	Meals	Day	$60.00	3	2	1	$360	$0	$360
DOJ BJA Grant Award Financial Management 2022	Washington DC	Other	N/A	$100.00	1	2	1	$200	$0	$200
Promega International Symposium on Human Identification Sept 2022	TBD	Transportation	Round-trip	$400.00	1	8	1	$3,200	$0	$3,200
Promega International Symposium on Human Identification Sept 2022	TBD	Lodging	Night	$200.00	4	8	1	$6,400	$0	$6,400
Promega International Symposium on Human Identification Sept 2022	TBD	Meals	Day	$60.00	5	8	1	$2,400	$0	$2,400
Promega International Symposium on Human Identification Sept 2022	TBD	Other	N/A	$100.00	1	8	1	$800	$0	$800
California Association of Criminalists Fall Seminor October 2022	TBD	Transportation	Round-trip	$200.00	1	6	1	$1,200	$0	$1,200
California Association of Criminalists Fall Seminor October 2022	TBD	Lodging	Night	$200.00	3	6	1	$3,600	$0	$3,600
California Association of Criminalists Fall Seminor October 2022	TBD	Meals	Day	$60.00	4	6	1	$1,440	$0	$1,440
California Association of Criminalists Fall Seminor October 2022	TBD	other	N/A	$100.00	1	6	1	$600	$0	$600
CoDIS National Conference, Nov 2022	Norman, OK	Transportation	Round-trip	$400.00	1	3	1	$1,200	$0	$1,200

CoDIS National Conference, Nov 2022	Norman, OK	Lodging	Night	$115.50	3	3	1	$1,040	$0	$1,040
CoDIS National Conference, Nov 2022	Norman, OK	Meals	Day	$60.00	4	3	1	$720	$0	$720
CoDIS National Conference, Nov 2022	Norman, OK	other	N/A	$100.00	1	3	1	$300	$0	$300
							Total(s)	**$73,256**	**$0**	**$73,256**

Narrative

The LAPD SDU is requesting travel funds for up to 54 casework analysts to as many as eleven different conferences or DNA training events, and up to 2 grant management personnel to grant management training in Year 2. The personnel to be sent, as well as some of the locations and dates have yet to be determined.

Conferences and/or DNA training events for FY 2020 CEBR funding are as follows:
Bloodstain Pattern Interpretation (date and location to be determined (TBD))
Advanced Bloodstain Pattern Interpretation (location and date TBD)
CoDIS California Conference in Richmond, CA (date TBD, no registration expense)
American Academy of Forensic Sciences Annual Meeting in February in Seattle
Bode Conference in April (location and date TBD)
California Association of Criminalists Spring semi-annual meeting (location and date TBD)
STRmix Users Group meeting in June in San Diego (date TBD, no registration expenses)
Annual Sexual Assault Response Team (SART) Summit conference (location and date TBD)
International Association of Bloodstain Pattern Analysts Conference (location and date TBD)
Promega International Symposium on Human Identification (location and date TBD)

D. Equipment					
Item *List and describe each item of equipment that will be purchased*	**Computation** *Compute the cost (e.g., the number of each item to be purchased X the cost per item)*				
	# of Items	***Unit Cost***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
			$0		$0
		Total(s)	**$0**	**$0**	**$0**

Narrative

E. Supplies

Supply Items *Provide a list of the types of items to be purchased with grant funds*	**Computation** *Describe the item and the compute the costs Computation The number of each item to be purchased X the cost per item*				
	# of Items	***Unit Cost***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
			$0		$0
		Total(s)	**$0**	**$0**	**$0**

Narrative	

F. Construction						
Purpose *Provide the purpose of the construction*	**Description of Work** *Describe the construction project(s)*	**Computation** *Compute the costs (e.g., the number of each item to be purchased X the cost per item)*				
		# of Items	***Cost***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
				$0		$0
			Total(s)	**$0**	**$0**	**$0**
Narrative						

G. Subawards (Subgrants)

Description	Purpose	Consultant?			
Provide a description of the activities to be carried out by subrecipients	*Describe the purpose of the subaward (subgrant)*	*Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost*			
			Total Cost	**Non-Federal Contribution**	**Federal Request**
					$0
		Total(s)	**$0**	**$0**	**$0**

Consultant Travel (if necessary)

Purpose of Travel	Location	Type of Expense	Computation					
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	*Indicate the travel destination*	*Hotel, airfare, per diem*	*Compute the cost of each type of expense X the number of people traveling*					
			Cost	**Duration or Distance**	**# of Staff**	**Total Cost**	**Non-Federal Contribution**	**Federal Request**
						$0		$0
					Total	$0	$0	$0

Narrative

H. Procurement Contracts

Description	Purpose	Consultant?			
Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently $150,000)	*Describe the purpose of the contract*	*Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.*			
			Total Cost	***Non-Federal Contribution***	***Federal Request***
					$0
		Total(s)	**$0**	**$0**	**$0**

Consultant Travel (if necessary)

Purpose of Travel	Location	Type of Expense	Computation					
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	*Indicate the travel destination*	*Hotel, airfare, per diem*	*Compute the cost of each type of expense X the number of people traveling*					
			Cost	***Duration or Distance***	***# of Staff***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
						$0		$0
					Total	$0	$0	$0

Narrative

I. Other Costs

Description *List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds)*	Computation *Show the basis for computation*						
	Quantity	***Basis***	***Cost***	***Length of Time***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
Bloodstain Pattern Interpretation	1	ea	$1,700.00	1	$1,700	$0	$1,700
Advanced Bloodstain Pattern Interpretation	1	ea	$1,700.00	1	$1,700	$0	$1,700
AAFS Annual Meeting 2022	8	ea	$525.00	1	$4,200	$0	$4,200
Bode Conference 2022	6	ea	$800.00	1	$4,800	$0	$4,800
California Association of Criminalists Spring Seminar 2022	6	ea	$550.00	1	$3,300	$0	$3,300
SART Summit 2022	6	ea	$200.00	1	$1,200	$0	$1,200
Intl Assoc of Bloodstain Pattern Analysts Conference 2022	2	ea	$500.00	1	$1,000	$0	$1,000
Promega ISHI Conference 2022	8	ea	$700.00	1	$5,600	$0	$5,600
California Association of Criminalists Fall Seminar 2022	6	ea	$550.00	1	$3,300	$0	$3,300
				Total(s)	**$26,800**	**$0**	**$26,800**

Narrative

The LAPD SDU is requesting registration fees for up to 44 casework analysts to as many as nine different conferences or DNA training events in Calendar Year 2022. The personnel to be sent, as well as some of the locations and dates have yet to be determined.

Calendar Year 2022 Conferences and/or DNA training events for 2020 CEBR funding are as follows:
Bloodstain Pattern Interpretation (date and location to be determined (TBD))
Advanced Bloodstain Pattern Interpretation (location and date TBD)
American Academy of Forensic Sciences Annual Meeting in February in Seattle
Bode Conference in April (location and date TBD)
California Association of Criminalists Spring semi-annual meeting (location and date TBD)
Annual Sexual Assault Response Team (SART) Summit conference (location and date TBD)
International Association of Bloodstain Pattern Analysts Conference (location and date TBD)
Promega International Symposium on Human Identification (location and date TBD)
California Association of Criminalists Fall semi-annual meeting (location and date TBD)
Other training events or conferences of a similar nature.

These training events provide DNA Criminalists with the annual DNA training required by the current version of the "FBI Quality Assurance Standards Audit for Forensic DNA Testing Laboratories" document (utilized by ASCLD/LAB and other forensic accrediting bodies when accrediting forensic DNA laboratories) or provide trainees with additional background to prepare for independent DNA casework. Bloodstain Pattern Interpretation training will enhance expertise in selecting samples for DNA analysis. In addition, the training events allow Criminalists to remain current on salient topics in forensic science, including those with a potential to improve productivity or enhance capacity.

Total registration expenses is $26,800 (other training expenses above $73,256). The total requested grant amount is $1,263,373; 8% limit for training expenses is $101,069.

J. Indirect Costs

Description *Describe what the approved rate is and how it is applied*	**Computation** *Compute the indirect costs for those portions of the program which allow such costs*				
	Base	***Indirect Cost Rate***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
			$0		$0
		Total(s)	**$0**	**$0**	**$0**

Narrative	